

Risk Management Form

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Document Details

Enter the details of the document. The [Risk Management Procedure \(HS329\)](#) should be consulted to assist in the completion of this form.

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Approval Status Approved Approval Date 06/04/2016

Title * CPM_Use of incubators

Faculty * Science

School * School of Biotechnology and Biomolecular Science

Approver * Christopher Marquis

Period of time before next review 6 months 1 year 2 years 3 years N/A

OR

Next Review Date 6/04/2019

Review Date Reminder 1 day 5 days 10 days 15 days 30 days 45 days 60 days 90 days

Risk Management Details

Risk Management Form Description This risk management form outlines the potential risks and hazards in operating mobile constant temperature incubators.

Locations KENC-D26-L3-329;KENC-F25-L1-124;

Persons at Risk * Workers Students Visitors Contractors Members of the public

Consultation Process * Persons must read this form

Related Legislation, Standards, Codes of Practice etc. * WHS Act 2011; WHS Regulations 2011

Related Safety Documents

Related Equipment

Related Activities

Hazards and Risks

Use this section to list each task/scenario and its associated hazard and risk. You can choose multiple tasks by clicking on 'Add new hazard' at the end of this box

Hazard Task/Scenario * Use of electrical equipment

Hazard Category * [Electrical](#)

Associated Harm * Electric shock
Electrocution

Existing Controls * Electrical equipment must be electrically tested and tagged

Additional Controls

Risk Consequence 2. Minor Risk Likelihood D. Unlikely Risk Rating **Low**

Cost of Controls

Is this reasonably practicable? Yes No

Hazard Task/Scenario * Use of large equipment

Hazard Category * [Crush/entanglement](#)

Associated Harm * Crush or break damage

Existing Controls * Ensure that the equipment is on a stable surface and that the stabilizing legs have been screwed down to stop movement and to ensure that the equipment is level.

Additional Controls

Risk Consequence 2. Minor Risk Likelihood D. Unlikely Risk Rating **Low**

Cost of Controls

Is this reasonably practicable? Yes No

Hazard Task/Scenario * Biological Storage

Hazard Category * [Biological - Organism/infection](#)

Associated Harm * Infection



Existing Controls *
Only nonpathogenic microorganisms can be kept in these refrigerators in accordance with BABS guidelines.
A record of all cultures in the incubators and all users must be kept on the door of the incubators. All items must be properly labelled with regards to contents, hazard or warning symbols, owner, research group and date.
Ensure your sample(s) are sealed, samples must be double contained while transported, using the nonabsorbent esky.
Clean up spillage immediately with appropriate disinfectant

Additional Controls

Risk Consequence 2. Minor Risk Likelihood D. Unlikely Risk Rating **Low**

Cost of Controls

Is this reasonably practicable? Yes No

Other Risk Management Details

Date All Controls Implemented 6/04/2016

Emergency Procedures *
Fire: Cover the fire with a fire blanket if it can be fully contained underneath the blanket; otherwise use a fire extinguisher. Carbon dioxide or dry powder is suitable. Be prepared for re-ignition, especially if equipment is involved: do not leave the scene unless fumes or smoke become hazardous.

Exposure: Remove contaminated protective clothing and examine your clothes for contamination which may have soaked through. If day clothing is contaminated, remove, and wash skin under running water immediately for 15 minutes or until medical attention arrives. Assess if any person requires medical attention – contact first aid officers if required. Advise others of the situation and clear the laboratory if required.

Spill: See SWP for dealing with biological spills; see SWP for dealing with chemical spills.
Report incident to Lab Supervisor and School H&S representative.

Competency and Training Required For emergencies contact UNSW Security on x56666.

Competency Levels * [1. Read Document](#)

Only add descriptions below for competency levels chosen above

Training Description

Knowledge Test Description

License/Cert Description

Other Competency Description

Additional Documents

Declare As Read

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