

# iGEM Meeting

## MINUTES

MAY 8<sup>TH</sup> 2013

5.00-6.00 PM

CBCB 2<sup>ND</sup> FLOOR MEETING ROOM

<b>CHAIR OF MEETING</b>	Isabelle McLaren
<b>MINUTE TAKER</b>	Vivian Wong
<b>ATTENDEES</b>	Vincent Leonardo, Alina Tamciuc, Justas Miknys, James King, Vivian Wong, Isabelle McLaren, Geoffrey Pettitt, Matthew Law, Robert McKiernan, Christopher Wall, Anil Wipat, Owen Gilfellon, Paolo Zuliani, Sarah Shapiro, Philip Hall, Ling Juan Wu, Romain Mercier

## Agenda topics

[**TIME ALLOTTED**]                      FUNDING

DISCUSSION		
Vincent has contacted many local companies that may be able to help.		
Meeting with the Dean of Teaching has been arranged		
Vincent will keep the funding page updated when he hears back from companies.		
Brochure is fixed and new copy will be sent out to the mailing list.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Develop the plan for training (SGM teaching grant)	Everyone	Until done
Construct page on wiki for materials we might be able to get sponsored by companies	Owen	Wed 15 <sup>th</sup>

[**TIME ALLOTTED**]                      PROJECT

DISCUSSION		
Ling and Romain advised us on the feasibility on some of the applications.		
Team wanted to learn more about L-form research.		
CONCLUSIONS		
Some applications have been done before and have not been successful. These were not included in the research topics assigned to everyone.		
Ling will be giving a seminar on May 17 <sup>th</sup> in the Baddiley Clark Lecture Theatre at 3:30.		
Might be useful to read Professor Errington’s papers. <a href="http://www.ncl.ac.uk/camb/staff/profile/jeff.errington#tab_publications">http://www.ncl.ac.uk/camb/staff/profile/jeff.errington#tab_publications</a>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Continue to think of catchy names for the project	Everyone	Wed 15 <sup>th</sup>
Make a page for name ideas	Justas	Wed 15 <sup>th</sup>
Update the agenda on wiki to include discussions for Applications	Justas	Wed 15 <sup>th</sup>

Add 'Applications' picture of the board to the wiki	James	Wed 15 <sup>th</sup>
Move things to the new wiki once it is up and running	Everyone	Wed 15 <sup>th</sup>
List out the applications that will be researched on	Vincent	Wed 15 <sup>th</sup>
Add the team groupings on the wiki	Vivian	Wed 15 <sup>th</sup>
Send email to Yana to ask which team she would like to be on	Vivian	Wed 15 <sup>th</sup>
Send email to Neil to add Sarah and Philip to the mailing list	Owen	Wed 15 <sup>th</sup>
Research on the application each person has been assigned to	Everyone	Wed 15 <sup>th</sup>

**[TIME ALLOTTED]**

**MEETING DATES**

<b>DISCUSSION</b>	
Exam dates for the team span from May 21 <sup>st</sup> – June 5 <sup>th</sup>	
<b>CONCLUSIONS</b>	
Meetings on May 22 <sup>nd</sup> , May 29 <sup>th</sup> and June 5 <sup>th</sup> are cancelled	

**Next Meeting**

Location : CBCB 2<sup>nd</sup> Floor Meeting Room  
 Date and Time : May 8<sup>th</sup> 2013  
 Minute Taker : Chris  
 Chair of Meeting : Rob