

# Meeting Title

## MINUTES

19<sup>TH</sup> JUNE

3 PM

<b>CHAIR OF MEETING</b>	Chris
<b>MINUTE TAKER</b>	Geoff
<b>ATTENDEES</b>	Chris, Geoff, James, Justas, Vivian, Izzy, Rob, Matt, Yana, Vincent, Alina and Paolo

### Agenda topics

#### FUNDING

<b>DISCUSSION</b>	Alina has sent a letter to the head of architecture to try to find more people to ask for funding. Vincent mentioned there may be more money available from Biomedical Science (Dr Baldwin) in September.
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#### TRAVEL TO UCL

<b>CONCLUSIONS</b>	We are travelling via megabus to UCL departing Newcastle, departing Newcastle at 1:30am on Friday 12 <sup>th</sup> July. We will return by megabus, departing London at 3pm.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Send email to everyone (including paolo) explaining travel arrangements including the number of people expected to travel.	Vincent	ASAP
Send email to Neil to ensure UCL is booked.	Paolo	ASAP

#### WIKI

<b>DISCUSSION</b>	We have made good progress on the 'individual profile' page and calendar. We are still waiting for finished logo for the top of our wiki.	
<b>CONCLUSIONS</b>	Everyone must make sure they include 'Team:Newcastle' in address of pages created on wiki.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Ensure 'team:Newcastle' is in address of shapeshifting page.	Yana	ASAP
Correct spelling of modelling tab on wiki.	Matt	ASAP
Add 2013 requirements up onto wiki.	Justas	ASAP

#### L-FORMS APPLICATIONS

<b>DISCUSSION</b>	We discussed our progress with cloning strategies very briefly.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Email Sonni regarding group 3 work.	Izzy	ASAP

#### UCL WORKSHOP AND PROJECT PRESENTATION

<b>WORKSHOP</b>	We are running a workshop at UCL on modelling. People attending our workshop should bring their laptop along if they want to get the most of our session. We need 5 USBs with rulebender and perl. The workshop team consists of James, Justas, Geoff and Yana. This team will prepare Michaelis-Menton and the subtilin two component system as examples of modelling. Examples from our own project will also be prepared. Owen returns to Newcastle next week so we can quiz him about modelling.	
<b>PROJECT PRESENTATION</b>	Matt suggested incorporating the game he is developing at the end of the presentation or in the poster presentation. We are yet to decide the people delivering the presentation.	

Poster presentation: Vivian and Izzy are going to begin work on the poster for UCL.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Practice modelling and prepare workshop talk	James, Justas, Yana and Geoff	
Write project presentation script (with input from others)	James and Vincent	

## AOB

Game: Matt is working on the idea of a game involving a pet bacterium which requires you to give it BioBricks, giving it specific abilities, to help it survive/complete tasks. Programming has begun today to produce this as an app for phones. The plan is get other iGEM teams involved by getting them to send us BioBricks for us to use in the game.

Action point: Email other teams regarding getting their BioBricks for use in the game: **Matt**

## Next Meeting

Location : CBCB  
Date and Time : 26<sup>th</sup> June 3pm  
Minute Taker : Izzy  
Chair of Meeting : James