

iGEM Meeting

MINUTES

24/04/2013

17.00-18:30

CBCB 2ND FLOOR MEETING ROOM

CHAIR OF MEETING	Alina Tamciuc
MINUTE TAKER	Justas Miknys
ATTENDEES	Alina Tamciuc, Chris Wall, Geoff Pettitt, Isabelle McLaren, James King, Jen Hallinan, Justas Miknys, Matthew Law, Neil Wipat, Owen Gilfellon, Robert McKiernan, Vincent Leonardo, Vivian Wong, Yana Demyanenko

Agenda topics

[**TIME ALLOTTED**]

FUNDING

DISCUSSION	We have discussed various funding sources. Paolo mentioned that he might be able to chip in. We decided to review funding letter at home, Jen suggested explaining what iGEM actually is in the letter for those unaware. Martin suggested to implement donation system where for specific amounts of money you could buy privileges from our team.	
CONCLUSIONS		
ACTION ITEMS		DEADLINE
Mail to Jen		James King
Send application letter to Paolo		Matthew Law
Look for companies that can fund us and upload their names and contact information to wiki.		Everybody
Send application letter to Geoff Pettitt		Matthew Law
Email Vanessa, Chriss Baldwin and Dean of teaching		Geoff Pettitt

[**TIME ALLOTTED**]

WIKI

DISCUSSION	None	
CONCLUSIONS		
ACTION ITEMS		DEADLINE
Email Keith to sort out problems with wiki		Rob McKiernan
Add agenda item for important dates. This is to be updated every week eg. Meetings, narrowing down of ideas.		Matthew Law

[TIME ALLOTTED] THE PROJECT

DISCUSSION	We are in partnership with Edinburgh University.	
It has been suggested by people from previous iGEM that phoning is a lot more effective than emailing people. Also they added that it might be worth checking up previous iGEM teams and companies that funded them.		
CONCLUSIONS		
In order to pick final ideas we issued a vote. Results : Genomic encryption - 4; L-Forms - Majority; Teraforming - Majority; Protein folding - 2;		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Arrange meeting with ex-iGEM team members	Everybody	
Responsible for phoning companies	Vincent Leonardo	
Find out about dean and head of school of computing science	Matthew Law	
Send research papers by Church	Neil Wipat	
Pick a time best for biology 101 which will be lectured by James King	James King, Justas Miknys, Alina Tamciuc, Matthew Law	
Do more research about L-forms and Terraforming	Everybody	

[TIME ALLOTTED] REGISTRATION

DISCUSSION	Still waiting for payment confirmation.		
CONCLUSIONS			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

Next Meeting

Location : CBCB 2nd floor meeting room
Date and Time : 01/05/2013
Minute Taker : Yana Demyanenko
Chair of Meeting : Vincent Leonardo